



LOCAL ARTIST SHOW – ARTIST CONTACT/INTAKE FORM

Non -members of Spiral Gallery invited to participate

Artist Name _____

Artist Email address _____

Artist Address _____ Phone _____

This contract between The Spiral Gallery Co-Op and _____ Student's Name

Is entered into on _____ (date). The following conditions, rights, and responsibilities will be in effect for the duration of the Student Show. Please review the following information with the gallery representative and sign below if you agree with these terms.

- Work will hang in the gallery from Jan 1 – Jan 27, 2023, and may not be removed prior to the end of the show. All remaining artwork must be picked up Jan 28 – Feb 1, 2023, unless prior arrangements have been made. The Spiral Gallery will not be responsible for artwork left after Feb 1st.
- All 2-D artwork (paintings, drawings, etc.) must be framed and ready for display. Framing is the responsibility of the individual artists. D rings with wire recommended for 2-D art. Pedestals will be provided for 3-D work.
- **All work must be for sale.** A commission of 30% of sale price will be paid to The Spiral Gallery, with 70% going to the artist. Please bring in priced & your name on the price tag. Checks will be mailed out during the second week of February.
- All artwork will be inspected upon submission, and this **completed form will serve as a receipt for work.** The Spiral Gallery accepts responsibility for artwork being returned to artist in the same condition as when submitted. If damaged, loss or theft should occur, artist will be compensated at the same rate (70% of priced marked) as if work had sold.
- Please use the back of this form for any additional works submitted by artist. The gallery reserves the right to limit / select number of items for the Show.

The Spiral Gallery Co-Op

341 S. Broadway / PO Box 1394

Estacada, OR 97023

503/630-7273

www.thespiralgallery.com

Email: spiralgallerycoop@yahoo.com

The Spiral Gallery Representative

Artist

Parent or Guardian

phone

List your Art

Name of Piece _____ price _____ Medium _____

Name of Piece _____ price _____ Medium _____

Name of Piece _____ price _____ Medium _____